



BOARD MEETING AGENDA

July 23, 2004, 10:00 a.m.

AML/JIA Offices -807 G Street, Suite 356, Anchorage

Phone: (907)258-2625

Conference: (800)315-6338 -code #2625

1. CALL TO ORDER
2. MAIL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - (a) April 21, 2004 Minutes
 - (b) April 23, 2004 Minutes
5. SPECIAL REPORTS
 - (a) AML Report
 - (b) GFOA Report
 - (c) Treasurer's Report
6. COMMITTEE REPORTS
 - (a) Education
 - . Advanced governmental accounting class - November 4-5
 - . Petter Jahnsen – Bond Investing
 - (b) Membership
 - (c) By-laws
 - (d) Scholarship
7. UNFINISHED BUSINESS
 - (a) Records retention schedule
 - (b) By-Law revisions
8. NEW BUSINESS
 - (a) Nominating committee appointments
Expiring terms: President-elect, Treasurer, Director
 - (b) Advertising in newsletter (guidelines, rates)
 - (c) Out-of-state guest RSVP – Anita Lawrence, California MFOA; Darin Provost – Oregon MFOA
 - (d) Fall 2004 Conference – November 7 - 9
 - 1) Fall conference location
 - 2) Board/Past presidents dinner invitations
 - 3) Program / Duties assignment
 - 4) Supplies (drink tickets, ribbons, labels, binders, badge labels and badge holders, etc.)
 - 5) Registration desk
 - 6) CPE sign up sheets / Conference critique sheet
 - 7) Conference bags
 - 8) Speaker and out-of-state guest gifts
 - 9) Other (annual report preparation)
 - (e) Date and location of next Board meeting
9. ADJOURNMENT